

NOTICE OF MEETING

Governance & Audit Committee

**Wednesday 25 May 2011, at the conclusion of annual Council meeting
Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

To: The Governance & Audit Committee

Members of the Committee will be appointed prior to the meeting.

You are requested to attend a special meeting of the above Committee on **25 May 2011 at the conclusion of the Annual Council Meeting** in the Council Chamber, Fourth Floor, Easthampstead House, Bracknell, to transact the business set out in the agenda overleaf.

This will be one of a series of meetings to follow the Council meeting to make appointments for the ensuing municipal year.

Alison Sanders
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Emma Silverton
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AGENDA

Page No

1. ELECTION OF CHAIRMAN
2. APPOINTMENT OF VICE-CHAIRMAN